

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2014-029 **Issue Date:** 02-27-14 **Closing Date:** 03-12-14

Social Worker III
Nak Nu We Sha
Department of Health & Human Services
Hourly Wage: \$23.72/Full-Time/Regular/Supervisory

Provides case management services for children and families. Assigns, prioritizes, and reviews work assignments of Social Workers. Provides consultation and direction in handling cases. Delegates duties to subordinate staff as appropriate and oversees schedules of program staff to ensure maximum services to clients.

Knowledge, Skills and Abilities:

- Knowledge of tribal systems utilized to deliver services to children and families.
- Knowledge of federal and state laws, policies, and guidelines that govern services to vulnerable children and families.
- Knowledge, in depth, of the Indian Child Welfare Act and Tribal-State Agreement.
- Knowledge of management, administrative, and supervisory principles, theory, and practices.
- Knowledge of the theory and practice of social work.
- Knowledge of social services resources available to the community.
- Knowledge of the Yakama Nation Personnel Policy Manual and personnel system.
- Knowledge of principles involved in conducting an interview.
- Knowledge of attitudes, problems, and needs of Indian clients.
- Knowledge of Yakama tribal culture, values, and traditions.
- Ability to maintain confidentiality.
- Ability to supervise, teach, and train staff.
- Ability to multi-task and manage a large volume of work.
- Ability to communicate effectively with other agencies and community groups.
- Ability to communicate appropriately with and follow chain of command.
- Ability to develop and maintain effective working relationships with a wide range and level of staff and clientele.
- Ability to review and evaluate employee job performance.
- Ability to conduct interviews with clientele or job applicants.
- Ability to make professional judgments.
- Ability to communicate effectively orally and in written form.

General Recruiting Indicators:

- Requires a Masters of Social Work Degree AND four years of professional work experience supervising social workers who function as child welfare case managers. OR
- A Masters degree in social services, human services, behavioral science, or an allied field, AND six years of social service work experience performing functions equivalent to a Social Worker II.

Necessary Special Requirements:

- Required to pass a pre-employment drug and alcohol test.
- Must possess a valid Washington State Driver's License or obtain one within 3-months of employment.
- Must be able to provide documentation of current automobile insurance.
- Driving record and criminal background checks are required.
- Must be a role model to children and parents.
- Must be alcohol and drug free.
- Must clear a background check (if applicable).